

2020 First Community Church Adult Learning Council Governing Board Liaison Report

2020 Adult Learning Council Overview

The Adult Learning Council has continued to work this last year to provide small group programming to help adults grow towards their wholeness in body, mind and spirit. The goals are to:

- Provide community, information, insight, spiritual enrichment, and inspiration;
- Encourage questions and foster discussion;
- Lead to further research and action by participants;
- Promote a life where each day strengthens the soul and spirit;
- Continue the church's heritage of innovative ministry;
- Aid adults in the Church and in the greater Central Ohio community in their growth;
- Partner with and support other educational programs of The Burkhardt Center and the Church.

2020 Adult Learning Small Groups & Programs Highlights

The Adult Learning Council has continued to provide an important outlet for church membership and community members through its small groups and programming. This has been especially so this last spring during the pandemic. Many small groups have continued to meet online and been an important way to connect during uncertain times. These include:

- Tuesdays at 10- Has been meeting Tuesdays at 9:30-10:45 a.m. using the past week's readings from Richard Rohr's daily spiritual meditations.
- Wednesday Morning Fellowship- Has been meeting weekly from 7-8 a.m. and offers traditional fellowship time with relevant and stimulating presentations.
- Contemplative Way Group- Has been meeting Thursdays at 11:45 a.m. to 1 p.m. using the current week's Richard Rohr daily meditations. Group discussion is followed by a 30-minute silent meditation.
- Progressing Spirit Group- Has been meeting on the 2nd and 4th Saturdays of each month at 9:30 - 11:30 a.m. Discussion is on the new understandings of "God," Christianity, and spirituality.
- Much Matters book group- This group meets on the 3rd Thursday each month from 6-8 p.m.

Several Adult Learning small groups have been on hold during the pandemic, including;

- South Campus Sunday Morning Seminar- This group meets weekly from 8:30-9:45 a.m. and explores topics on religion and spirituality, and the implications for our life and world.
- Christianity: Perspectives & Insights- This group meets on Sundays at 7-8:30 p.m. at the North Campus and fosters in-depth studies on Christian thought and history.
- Women Living the Questions- This group meets on Wednesdays from 9:30-11:30 a.m. Discussions are oriented around the deeper realms of spirituality and personal transformation.
- Film Group- This group meets on the 2nd Friday of the month at 6 p.m. to view and discuss meaningful and pertinent films.

Additionally, the Adult Learning Council has worked this past year to cultivate a partnership with Congregation Beth Tikvah, a Jewish community in Worthington. The Adult Learning Council has hosted educational events their members have attended, and they have hosted educational events that our members have attended. The Council also plans to have Dr. Christopher Farrar of Congregation Beth Tikvah co-facilitate a series on Prophets with a First Community clergy member.

Future Adult Learning Programming

The Bridge will provide an important opportunity to offer Adult Learning content this summer. The Reverend David Hett will lead “The Heart of Christianity: Marcus Borg’s Emerging Paradigm for the Church” via Zoom. This will be a six-week course held on Thursday evenings beginning on Thursday, June 18th at 7- 8:30 p.m. It will be based on a new DVD series of short clips of Marcus Borg’s teachings and be interspersed with group discussion.

New small groups and programs for the 2020 year that have been put on hold include:

- North Campus Sunday Morning Seminar- A similar Sunday Morning Seminar to the one held at the South Campus will be offered at the North Campus.
- Parenting Discussion Group- A discussion group for parents held on the 3rd Wednesday of the month. Each month the group listens to a short parenting podcast and discusses parenting topics and challenges.

The Adult Learning Council continues to discuss opportunities to provide small groups and programs. Sources for Adult Learning Council small groups and programs come from a variety of places including; Spiritual Searcher events, books, films, current events, online content, and church and Greater Central Ohio community members and leadership. The Governing Board and church membership are continually invited to submit ideas for small groups and programs to the Adult Learning Council. New programming will continue to be shared with the Governing Board and church membership as it becomes finalized.

2020 Adult Learning Council

The Adult Learning Council will continue to meet on the second Monday of the month, with the exception of July, for the remainder of the year. Much thanks and appreciation should be given to Lisa Norris, who is the current chair of the Council. The Council continues to thrive under her organizational skills and leadership. Council Members include: Jerry Browning, Audrey Connor, Mary Gossard (vice chair), W. James Hutchins, Robert Jacques (secretary), Paul Kramer, Kris LoFrumento, David Nickel (past chair), Nancy Rummel, Jill Short, and Diane Sturges. In addition to attending and supporting the Adult Learning Council’s small groups and programs, Council members share in the hosting, planning, and implementation responsibilities of these programs. There are also several Subcommittees that Council members serve on to help carry out the work it does. The Council continually invites any interested new members to join.

First Community Church (FCC) Staff Support

I would like to acknowledge the The Reverend David Hett for his tireless work and dedication to Adult Learning. His leadership and commitment are instrumental to its success.

Respectfully submitted by Elizabeth Downey

First Community Governing Board 2020 Personnel Committee

May 27, 2020, 6 pm
Meeting Minutes

1. Met on Microsoft Teams. Those present: Cydney Philbin (chair), Jodi Patton (GB chair), Glen Miles, Paul Anderson, Steve Crawford, Molly Hagkull. Absent: Shah Hasan.
2. The Personnel Committee function was discussed comparing the 2010 By-Laws with the 2019 By-Law draft.
3. The committee reviewed the Pandemic Policy Addendum to the FCC Employee Handbook. We discussed that these policies would be shared with GB members, so that we, like the staff, would be able to follow the policies, as we return for small group meetings to the church.
4. The committee was updated on recent hires and departures. Liz Compton has joined Patti Link in the business office. Gretchen Dowell recently resigned. Lois Zook retired at the end of May.
5. The PC planned a GB social call on Zoom for Friday, June 12 at 6 pm for 30-45 minutes for the purpose of "Building Community". An in person GB social is planned for Saturday, August 29, 2020 from 6-8 pm.
6. Unfinished Business
 - A. Opening of Mary Evans preschool and Trading Post
 - B. Plan for August Social. Additional "Building Community" July Call?
 - C. Staff return and reopening of FC facilities
 - D. Addition of ST Disability insurance to the staff benefit package?



first community

where everyone is accepted

Governing Board meeting

Date: 5/27/2020

Location: Video Conference on Teams

Present: Jodi Patton, Jamie Green, Cydney Philbin, Elizabeth Downey, Pam Shisler, Scott Walker, Steve Crawford, Alice Finley, Becki Harr, Stacy McVey, Joe Bull, Molly Hagkull; Ryan Nicoll, Steve Mushrush, Dick Wood,

Ex-Officio: Glen Miles, Paul Anderson, Jason Milligan

Absent: Sally Hughes, Shah Hassan

Guests: Lynne Ayres

Call to Order: 7:10PM

Meeting opened by Jodi Patton

Devotion: Prayer given by Stacy McVey

Jodi started the narrative by asking everyone to join in a group activity by responding to when they were a child, what did they want to be when they grew up? Followed by the sharing of personal joys and concerns.

Approval of Minutes from April 22, 2020:

Stacy McVey made a motion to approve the minutes, seconded by Joe Bull.

The motion passed unanimously

Jodi reviewed the Governing Board packet calling attention to several points in the master calendar. She then discussed the activities of the Short-Term Focus Team.

Reports:

Cydney Philbin gave a brief update on the Personnel Committee meeting that met prior to this meeting, at 6:00PM. The Committee discussed the addendum to the staff manual and heard other updates on personnel matters.

Dr. Miles then reviewed his report with the Board. He provided an update on the summer programming and also briefly discussed the work of the Short-Term Focus Team.

Paul Anderson reviewed his operations report with the Board. He provided several updates on the staff returning to work, Trading Post opening, Mary Evans opening, and Akita cabin construction and cabin rentals. He also discussed the preliminary May results and answered multiple questions concerning his report and the mobile app.

Unfinished Business:

Jodi mentioned that both the Governance Review and Strategic Planning initiatives remain on hold until we can meet in person.

New Business:

A discussion was held on the revisions to the Qualifications for and Activities of First Community Governing Board members document. Cydney Philbin made a motion to adopt the document and it was second by Stacy McVey. No further discussion was held, and the motion unanimously passed.

Jodi introduced the topic of the Design Thinking Inquiry and asked the Board to consider the question: To what is God calling us after the pandemic. Discussion then ensued and a list of ideas was generated.

Closing:

Jodi asked for final remarks. There were none.

Prayer: Given by Dr. Miles

Meeting Adjourned at 8:48PM

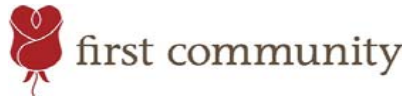
Respectfully submitted,

Paul R. Anderson, Secretary



Governing Board
Key Takeaways
June 23, 2020

1. Staff have returned to work at all three campuses. There are strict protocols for anyone entering one of our buildings, including requiring the wearing of a mask when in public areas. Mary Evans and the Trading Post also opened, operating under strict hygiene protocols. Heart to Heart continues to deliver food utilizing drive in procedures in the South parking lot.
2. Plans are underway to have in-person worship. There will be limitations on the number of attendees, and it will not include any large group singing or unison reading. The ability to have communion is being evaluated.
3. Media screens will be installed at South, funded by a grant from the First Community Foundation. The implementation of the screens is necessitated by prohibition on the use of any paper products, including bulletins. Without the screens, the worship experience at South will be challenging.
4. May was a tough month for First Community Financially. We are now showing a loss for the year, despite efforts to reduce spending as much as possible. Almost \$300,000 of Akita registration fees were returned in May. Pledge collections slowed in May but are still above budget on a year to date basis. We are benefitting from many who have prepaid their pledge. Please keep your pledge current if possible.



Financial Dashboard
May 31, 2020

Operating	Budget Annual	Budget for This Month	Actual for This Month	Variance for This Month	Budget YTD	Actual YTD	Variance YTD	2019 YTD
Pledge Revenue	2,006,000	117,000	99,165	(17,835)	1,005,000	1,090,018	85,018	1,042,144
Sanctuary Offering	70,000	4,200	16	(4,184)	35,000	9,833	(25,167)	67,788
Fee Supported	2,131,655	181,479	(270,052)	(451,531)	1,011,834	300,008	(711,826)	969,224
Program and Facilities	243,744	14,354	(6,890)	(21,244)	86,432	60,256	(26,176)	77,748
Gifts and other Support	565,000	15,300	10,835	(4,465)	142,500	252,067	109,567	25,850
Total Revenue	5,016,399	332,333	(166,926)	(499,259)	2,280,766	1,712,182	(568,584)	2,182,753
Fee Supported	1,779,974	129,537	99,072	30,465	591,089	539,757	51,332	627,768
Ministries and Programs	574,637	43,780	14,972	28,808	224,190	197,431	26,759	250,218
Facilities and Administration	1,186,038	96,399	63,098	33,301	491,731	394,336	97,395	489,052
Salaries and Benefits	1,475,750	119,881	122,625	(2,744)	634,339	632,140	2,199	560,557
Total Expenses	5,016,399	389,597	299,767	89,830	1,941,349	1,763,664	177,685	1,927,596
Net Change	0	(57,264)	(466,692)	(409,428)	339,417	(51,482)	(390,899)	255,158

All Funds - Actual	Current Month				Year to Date			
	Operating	Donor	Capital	Total	Operating	Donor	Capital	Total
Total Revenue	(166,926)	46,018	1,211,255	1,090,347	1,712,182	180,945	1,459,079	3,352,206
Total Expenses	299,767	27,063	17,148	343,978	1,763,664	153,222	946,975	2,863,861
Net Change	(466,692)	18,954	1,194,107	746,369	(51,482)	27,723	512,104	488,345

Cash Balance	317,500	356,293	957,054	1,630,847
Change from prior month.	(486,788)	18,935	519,106	51,253
Line of Credit			6,311,626	

Use of Pledge Dollars YTD	Revenue	Expense	Effect to Pledge \$
Pledge Revenue	1,090,018		1,090,018
Sanctuary Offering	9,833		9,833
Fee Supported	300,008	(539,757)	(239,749)
Program and Facilities	60,256		60,256
Gifts and other Support	252,067		252,067
Ministries and Programs		(197,431)	(197,431)
Facilities and Administration		(394,336)	(394,336)
Salaries and Benefits		(632,140)	(632,140)
	<u>1,712,182</u>	<u>(1,763,664)</u>	<u>(51,482)</u>

Attendance

[illegible]

Mission Council/RTF Governing Board Report

Mission Council

1. Emergency Pandemic Fund: Collaboration with Foundation

a. Guidelines

- i. Foundation approved 10k/ Mission Council will put 5k in the fund. Taking initial amount to 15k. Note: \$2,666k of funds specifically designated for older adults from ~~the~~ Nancy Heath/Ruth and Dick McNeal Endowment Fund for Older Adults \$2,666
- ii. Funds should be accessible through a line item (GL) in the Mission Council budget
- iii. Outside donations should go directly to this line item for easy identification and utilization documentation.
- iv. Fund to initially be used for members of First Community, staff members of First Community and staff members of faith communities in Franklin county who are experiencing financial crisis due to CoVid19.
- v. Funds to be used for rent, house payments, utilities, car payments, etc. with a focus on keeping people housed.
- vi. People needing assistance should be directed to the Minister of Mission, who with the MC chair, will evaluate and sign off on the following requests without a vote from Mission Council:
- vii. Requests of less than \$1500 will be electronically approved by Minister of Missions and the MC Chair.
- viii. Any request over \$1500 will require an electronic vote by MC. This vote should have a 24 hour turn around.
- ix. The Mission Admin will request disbursement of funds immediately following the vote.
- x. To protect the privacy of recipients, each will be given a reference number instead of using their name. STRICT confidentiality is essential for those requesting funds.
- xi. Funds will be paid directly to rental agencies, utility agencies etc., unless specifically requested by recipient.
- xii. Recipients may request help more than once due to an ongoing crisis
- xiii. MC will notify the foundation when/if fund goes below \$500.
- xiv. Monthly updates on fund status will be presented to both MC and the foundation.

b. Utilization to date

- i. \$7,354 total utilized to date
- ii. Demographics
 1. 6 recipients
 - a. 50% FC staff
 - b. All employed pre-CoVid.
 - c. 5 of 6 POC
 - d. 5 of 6 Women

- e. 4 of 5 women: single head of households with children
- f. Paid 4 rental payments, 1 auto repair, and 1 used laptop.
 - i. Laptop purchased for a woman who needed to continue her GED studies. No computer at home, then lost job due to no GED.

2. *Garage Sale Update*

- a. Small group working to establish an on-line process and create different summer sale opportunities to engage the congregation safely and recoup revenue.
- b. Cannot accept any new donations until we clear the storage space.
- c. \$400.00 revenue collected by selling individually
- d. Weekend of June 6:
 - i. Kate meeting with Cat Hiller and small group of HS seniors, “family group,” to empty, catalogue, and photograph large current inventory to sell and organize space to accommodate new donations.

3. *Shrimp Boil/ Back Bay Mission Update*

- a. The Shrimp Boil for July is cancelled
- b. MC plans to virtually highlight Back Bay during the month of July
 - i. Weekly videos planned for July featuring Back Bay staff and FC volunteers.
 - ii. Investigating ways to involve the FC community in reaching out to our friends on the Gulf Coast and raise funds. Contemplating an on-line recipe sale so families we can have a “virtual Shrimp Boil” and ask participants to post pictures.
 - iii. The Back Bay mission trip remains scheduled for October 4-10, 2020. Final travel decisions will be at the end of the summer unless we are directed otherwise from Back Bay.

4. *Share and Learn Garden Update*

- a. Gardens are planted and a new herb garden created. Due to CoVid, garden volunteers are only able to work after 5.
- b. Current garden volunteers are older and come in established “family groups.” They have asked to stay that way unless the need specific help.
- c. Investigating a way MC can help organize volunteers to help weed and clean up the Mary Evans playground this summer.

5. *The Largest Table Summer Volunteer Opportunities*

- a. FCC is partnering with St. John’s United Church of Christ downtown to provide lunches and volunteers for their Largest Table program on June 24 and July 22. This program feeds those currently experiencing homelessness in Columbus. Registrations are under missions on our website

6. *Stonewall Columbus Pride Parade*

- a. Parade is moved October 3, 2020. Janelle Criner is chairing this year’s committee. Contact info is online for those interested.
- b. Our LGBTQIA group will re-convene in June

7. *Summertime Salsa*

- a. Safe distance salsa lessons taught by Gabrielle Whitcomb, BFA in dance, and her fiancé Harold Encarción Vásquez, will be held four Fridays in June. Salsa lessons are something the young people who travel with us to the Dominican Republic love!
- b. Sign up for attendance numbers is online. We will provide 6 ft spaces.

8. *On A Mission! Blog* listing this information, stories submitted by mission partners, and registration links can be found on the church website at <https://fcchurch.com/2020/05/on-a-mission-june-2020/>

9. *Next Zoom meeting for MC scheduled for June 23, 7pm*

Refugee Task Force

1. *Easter Special Offering*

- a. Special offering for the RTF was tabled by the task force due to the onset of CoVid. RTF looked to utilize the balance of the funds in their account to help current refugees with cleaning supplies. Task force members have been assisting individual families during this time of social distancing.

2. *CRIS*

- a. CRIS liaison to our RTF, Tyler Reeve, notified us on our last Zoom call that CRIS is closed for walk in clients, however they're working hard to get information for refugees up on their website in as many languages as possible. He asked that we refer those who may need assistance to the CRIS website.

3. *Next Zoom meeting June 9, 7pm.* We will discuss opportunities to highlight World Refugee Day on June 20 of this year.